

OFFICE OF THE PRINCIPAL
KIRODIMAL GOVERNMENT POLYTECHNIC, RAIGARH (C.G.) 496001
e-mail kgprig11@rediffmail.com , Tel No. 07762-222737

TENDER - DOCUMENT
FOR
PURCHASE OF EQUIPMENTS (ET&T DEPTT)
(2021-2022)

निविदा सूचना क्रमांक / / निविदा / 2021 / 4973A , दिनांक 11-10-2021

- | | |
|------------------------------|-----------------------------------|
| 1. Value of Equipments | Approx Rs. Lacs |
| 2. Tender document issued to | M/s----- |
| 3. Cost of Tender | Rs 300-00 (Rs Three Hundred only) |
| 4. Money receipt & Date | ----- |
| 5. Date of issue of tender | ----- |

Issued by

Principal,
Kirodimal Government Polytechnic
Raigarh, CG



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No./KGP/Tender/2021/-----

/Raigarh, Dated -----

Sealed Tenders are invited from the interested manufacturers/authorized dealers/registered suppliers for supply of Goods/ Equipments/ Machines to Kirodimal Government Polytechnic, Raigarh (CG) as per the details given below. Suppliers are required to submit separate tender for each part.

1.	Date of Issue of Tender	From 14/10/21 To 16/11/21
2.	Last Date and time for Receiving Sealed Tender	17/11/21 (2.00 PM)
3.	Date and time of opening the tender	17/11/21 (3.00 PM)
4.	Tender fee	Rs. 300/-
5.	EMD for ET&T Deptt.	Rs. 6300/-

TERMS AND CONDITIONS

Terms and conditions for supply of Machines/ Equipments are as per the following list:

- For participation in tender process, following signed and stamped documents must be furnished in envelope A – superscripted as “**Technical Bid envelope A**”
 - Income Tax return of Financial Year 2020-21/Clearance certificate and PAN no.
 - Registration of Firm/Company with the Commercial Tax Department
 - GST Clearance Certificate (with GST No)
 - ISO/BIS certificate for firm/product
 - Certificate for being Manufacturer/ Authorized Dealer
 - Balance sheet /Turnover of Firm/Company of **last three yrs (AY)** duly signed by CA.
 - DD for Tender fee (if not submitted earlier) and DD for EMD**
 - Item Specifications /Literature /Brochure / Leaflet regarding Supplier/Firm's business.
 - Acceptance of Terms and Conditions (Signed and stamped copy of Tender Document)
 - Any other document which you consider as necessary
- Envelope B should contain price bid along with taxes and discounts if any and super scribed as “**Financial Bid envelope B**”
- Both envelope A & B should be put in a **third big envelope** and super scribed as “**Tender for Supply and Installation of Machine/Equipment**”. All envelopes should be signed and sealed on all joints
- Sealed envelope for the tender superscribed as Tender Notice **No....., Dated** should be addressed to Principal, Kirodimal Government Polytechnic, Raigarh (CG) Tender for (Deptt) **ET&T** be clearly mentioned on the envelope (at Left- hands side Top Corner).
- Envelope-A of Technical bid and documents will be opened first and if it is found worth consideration then only the Financial bid Envelope –B will be opened .
- The tender is liable to be rejected if not submitted as per the prescribed conditions and format in Envelope A and B as mentioned in point 1 & 2 .No further clarification will be entertained.
- The suppliers should quote their offer/ rate in clear terms without any ambiguity. Discount if any, must be clearly specified.
- If the same supplier is submitting tender for more than one part then duplicate documents /certificates are not required. Only one set of documents is sufficient.
- The tender will be opened on the date and time given above in the presence of tenderer(s) or their representative who desires to be present.
- Tender received after due date and time will not be entertained.
- The tender document is also available on the website www.kgpraigarh.ac.in Tenderer can download the document from the website, in that case he will have to deposit DD of Rs 500-00 in favor of **Principal, Kirodimal Government Polytechnic, Raigarh** at the time of submission of tender, otherwise the tender will not be entertained.

12. Item no. and page no of the tender form should be strictly in chronological order. Make/model, name of the manufacturer with complete address should be mentioned against each item and equipment.
13. The tender should be sent in firm's own letter-pad along with terms and conditions. Printed condition on the back of the tender will not be binding unless separately mentioned.
14. The tenderer must furnish complete and detailed technical specification supported by printed literature/catalogue/leaflet of the equipment offered. Item no. and page no. of the equipment should be mentioned on it. Incomplete specifications/ absence of printed literature support may result in to the rejection of the tender.
15. The rate should be FOR destination (**Kirodimal Government Polytechnic, Raigarh**) on door delivery basis including all taxes, packing forwarding, transportation etc. Warranty/ Guarantee if any on any item it should also be stated clearly.
16. Taxes, if levied extra, should be clearly indicated, failing which the rate quoted in the tender will be considered as inclusive of all taxes.
17. There should be no alterations / corrections made in the Tender. The quoted rate should be in figures and words both. The tenderer may quote the rate of any or all the items listed in the tender form. Rates should be quoted separately for individual item and not in lump-sum for all taken together.
18. The tender should clearly indicate that the equipment is complete in itself. If in the opinion of the tenderer, certain accessories are necessary with the type of the equipment tendered, the tenderer must quote for aforesaid accessories under the heading "extra but essential".
19. The EMD should be deposited in the form of Demand Draft/ Bankers Cheque drawn in favour of **Kirodimal Government Polytechnic, Raigarh** (CG) payable at Raigarh against tender no.-----
-----Raigarh, dated -----. Tenders received without EMD will be rejected. Requests for relaxing EMD will not be entertained. EMD by cheque or MO will not be accepted.
20. In case of non- acceptance of the tender the EMD will be refunded to the tenderer in due course of time without interest. The EMD will be treated as security deposit in case of selected tenders. EMD/ security deposit will be forfeited in case of breach of agreement of supply by the tenderer/ supplier. The order shall stand cancelled and security deposit will be forfeited if:
 - A. Supplier expresses his inability to execute the order for the quoted items within validity period of the tender at the rate quoted in the tender and for makes/ brand quoted in the tender.
 - B. The complete equipment is not supplied within the delivery period mentioned in the order or within the extended period permitted.
 - C. The supplier executes only a part of the order.
21. Any Equipment/ Trainer/ Hardware or software breakdown must be attended within 48 hours during the valid warranty period of the equipment/ software, free of cost.
22. Payment shall be released after the successful installation and demonstration of the machine equipment at the institution.
23. The training for at least two persons for handling the machine/ equipments shall provided by the supplier at his own cost.
24. The tenderer shall have to give demonstration of the machine/ equipments software at **Kirodimal Government Polytechnic, Raigarh** wherever necessary at his own cost.
25. The one time extension in the delivery period may be granted at the discretion of the undersigned. The penalty at a rate of 2% per month of the full cost of the equipment is liable to be charged for the extension of the delivery period.
26. Equipment received after the delivery period or dispatched after the delivery period mentioned in the order will also be subjected to this penalty.
27. In case of any default in execution of the order, the undersigned reserves the right to forfeit the EMD/ Security deposit. The undersigned also reserves the right to cancel the order and forfeit the EMD/ Security deposit in case the tenderer fails to adhere strictly to all terms and conditions of the order/ tender.
28. If defects of any kind or deviations from the specification are detected and reported to the supplier, the supplier should make replacement or rectify the defects free of cost within 30 days from the date of report, failing which the equipment will not be accepted and will be taken back by the supplier at his own cost and risk, and the EMD will be forfeited. In case the equipment is sent for repairs to the firm, it should be repaired within 30 days from the date of receipt of equipment failing which the same will

not be accepted and EMD will be forfeited, However the undersigned may condone the delay in deserving cases at his/her discretion.

29. The undersigned reserves the right to increase/ decrease the quantity of the equipment to be supplied. If equipment supplied are not according to the ordered specifications and are not of proper quality, the same will not be accepted. Similarly second hand, reconditioned, damaged, repaired and substandard equipments and equipments having poor workmanship would not be accepted. Only brand new equipment calibrated in SI unit and with fine workmanship will be accepted.
30. The acceptance of the tender will be subject to the the acceptance of all the terms and condition of the tender as stated herein and/ or elsewhere in the tender document.
31. Tenders should be valid for at least twelve months from the date of opening of the tender. The prices should be firm without variations of any kind.
32. The tenderer will have to comply with the GST and other government provisions related to taxation and other store purchase rules.
33. The undersigned reserves the right to accept the lowest or any tender and also of rejecting whole (all) or any part of tender without assigning any reasons for the same or to split up the tender as he/she may deem fit.
34. Exact and earliest possible time of delivery should be indicated in the tender against each item. The delivery period given in the order will be the date of receipt of the equipment in the institute and not the date of dispatch of the equipment by the supplier.
35. No advance payment will be made. The successful tenderer will have to execute the agreement bond in the form as approved by Government of Chhattisgarh.
36. If you have supplied these items to any PSU/ Government/ reputed Private firm/deptt, please submit last three years PSU/ Government/ Private Supply record as far as possible in the prescribed format.
37. The tenderer/ bidder shall provide TIN No along with latest Income Tax clearance/ GST clearance certificate from the concerned authority and attach it with the tender. Tender received without these certificates shall be rejected.
38. The minimum warrantee period for the equipment supplied by the supplier should be mentioned clearly and should not be less than one year from the date of installation. The tenderer will be required to undertake repair/ replacement of defective parts free of cost at the institution during the guarantee period.
39. All the disputes with regard to the contract of purchase of equipment etc. are subjected to Raigarh, Chhattisgarh Jurisdiction only.
40. In the event of the order, supplier who are the manufacturer of the equipment will be required to furnish a certificate to the effect that they are manufacturers of such and such make whereas the authorized dealer will have to furnish certificate issued by the manufacturer certifying that tenderer is their authorized dealer of that product/item. Without this certificate tender will not be accepted.
41. The equipment/ machinery calibrated in SI system needs only be quoted.
42. The tenderer shall guarantee that after sales services will be provided as and when required. Replacement or repair of part should be done and delivered free of cost at this institution.
43. The supplier will render necessary assistance, if required, in the installation of the equipment/ machinery in the institute/ site free of charge.
44. No offer should be made for imported item for which import license has to be arranged by the undersigned. The entire imported item will have to be delivered in the institute and payment will be made in rupees.
45. The payments shall be released only after satisfactory and successful commissioning and installation of the equipment/ machinery at the designated site/ institute and on submission of bill by the firm.
46. The rate quoted should preferably be net, inclusive of packing forwarding, freight, insurance and other incidental charges. In case these charges are quoted extra in addition to the quoted rates, the amount thereof must be specified.
47. Period of Guarantee/ Warranty, where applicable should be specified in the tender.
48. In the event of any dispute arising out of the tender or from the resultant contract, the decision of the **Principal, Kirodimal Government Polytechnic, Raigarh (CG)** will be final.
49. The Tender document/ resultants contract will be interpreted under Indian laws.
50. If the successful tenderer, on receipt of the order fails to execute the order within the stipulated

period, in full or part it will be open to the Principal, **Kirodimal Government Polytechnic, Raigarh (CG)** to recover liquidated damage from the firm at the rate of 2% of the value of undelivered goods per month or part thereof, subject to a maximum of 5% of the value of undelivered goods. Alternatively, it will also be open to the Principal, **Kirodimal Government Polytechnic, Raigarh (CG)** to arrange procurement of the required goods from any other source at the risk and expenses of the tenderer.

51. The undersigned is not responsible for any loss or damage to the equipments during transit, irrespective of the fact that they are insured or not insured or delivery is ex- go down or factory station.
52. No claim shall be entertained in respect of interest on Earnest Money / Security deposit/ Tender Deposit.
53. Inspection of the equipment will be carried out at the institution after receipt of the equipments. Any request for the inspection of the same at the firm's factory/ godown / showroom etc. will not be accepted.
54. Illustrated operation manuals, pamphlets/catalogue/literature/ working instructions, trainers, software and hardware, erection/ wiring details as the case may be of the ordered equipments must be supplied in suitable damp proof cover. Without operational/instruction manual no equipment/machinery will be accepted.
55. If there is any variation of specification of any machine /equipment from tendered specification, it should be clearly mentioned. Specification nearest can also be considered if it is as per technical norms for the given equipment/machinery.
56. Only actual manufacturer or their authorized dealer may submit the tender. It is mandatory to have ISO/BIS certification for supply/manufacture of the item/equipments/machineries. Only BIS/ISO /ISI certified item has to be quoted.
57. Submission of the list of nereby Service Centers is desirable.
58. The bidder shall submit a signed and stamped (on each page) copy of tender document as testimony of acceptance of T&C of tender document.
59. All provisions of Chhattisgarh Store Purchase Rules 2002, **with all amendments upto the date of publication of this tender**, shall be applicable.

**Principal
Kirodimal Government Polytechnic
Raigarh(C G)**



Kirodimal Government Polytechnic , Raigarh(C G)

Format for Technical Bid to be put in **Envelope A** only

S.no.	Name of Items along with Make and model	Specifications given in the Tender	Technical Specification the bidder wants to supply as per catalogue/ brochure	Remark
1	2	3	4	5

Signature:

(Name & stamp of the Firm/tenderer)

Kirodimal Government Polytechnic , Raigarh(C G)

The Price offer should be submitted in the following format **Envelope B** only

Sl No	Name of Items along with Make/ Model	Specifications given in the Tenders	Technical Specification which the bidder wants to supply as per Catalogue/ Brochure	Net Price of the Equipment	Taxes Applicable	Cost of the Equipment Inclusive of all taxes & charges	Remark
1	2	3	4	5	6	7	8

Signature:

(Name & stamp of the Firm/tenderer)

PROFORMA FOR PERFORMANCE STATEMENT

S. No.	Order placed (full address of purchaser, Enclosed, Xerox copy)	Order No. and date	Description & Quantity	Value of order	Date of completion of delivery as per actual contract	Has the equipment been satisfactorily commissioned and is giving trouble free service

List of Items Required for ET&T Deptt

S. No.	Name of Equipments	Specification
1	Digital Storage Oscilloscope	(1) Bandwidth in 100MHz, and real time sample rate reaches 1GS/s (2) 7.6M record length (3) 50,000 wfms/s waveform capture rate (4) Waveform zooming (Horizontal/Vertical), and saving (5) FFT points (length, and resolution variable), (6) Multi-window extension (7) User- friendly voice warning (8) 8 inch 800*600 pixels high definition LCD/LED display (9) Multi- communication interface : USB, VGA, and LAN.
2	Spectrum Analyzers	(1) 1.5GHz Frequency Range (2) With and Without Built in Tracking Generator (3) Minimum Resolution bandwidth (RBW) 10Hz , (4) Displayed Average Noise Level (DANL) -135dBm, (5) Display 8 Inch WVGA, (6) PC connectivity LAN, USB host, USB device

Principal
 Kirodimal Government Polytechnic
 Raigarh(C G)

